

Policy and Resources Committee Work Plan 2016-17

October 2016 - This is an outline plan to facilitate forward planning of reports to the P&R Committee.					
27 October 2016	Report Title	Dept/Section	How Often?	Date Due	Comments
	Financial Monitoring Pack Summary – will include links to: <ul style="list-style-type: none"> • Financial Monitoring Pack Summary • Revenue Budget Monitoring • Monitoring of Service Choices Savings • Monitoring of Financial Risks • Capital Plan Monitoring • Treasury Monitoring • Reserves and Balances 	Strategic Finance	Every Meeting	27 September 2016	
	Budgetary Outlook	Strategic Finance		27 September 2016	
	Rothesay Harbour – Judicial Review	Governance and Law		27 September 2016	
	New Schools - Campbeltown Grammar And Oban High Schools; Kirn Primary - Contract Monitoring	Customer Services		27 September 2016	
	Dignity at Work: Eliminating Workplace Bullying and Harassment Policy and Procedure	Improvement and HR		27 September 2016	
	Procurement Strategy 2016-17 and Sustainable Procurement Policy 2016-17 to 2017-18 – Draft Documents and Ongoing Consultation	Customer and Support Services		27 September 2016	
	Council Tax on Second Homes	Customer and Support Services		27 September 2016	

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	Discretionary Housing Payment Policy Update	Customer and Support Services		27 September 2016	
	Consultation on Social Security	Customer and Support Services		27 September 2016	
	Kilmahew/St Peter's – Change of Name for Offer of Grant	Dev & Infra		27 September 2016	
	Amberg Sulzbach Twinning Arrangement	Dev & Infra		27 September 2016	
	Lorn Arc Update	Dev & Infra		27 September 2016	
	Oban North Pier – Phase 1 – Maritime Quarter Visitor Facility	Dev & Infra		27 September 2016	
	Oban North Pier – Phase 2 – Maritime Quarter Transit Berthing Facility	Dev & Infra		27 September 2016	
15 December 2016	Report Title	Dept/Section	How Often?	Date Due	Comments
	Financial Monitoring Pack Summary – will include links to: <ul style="list-style-type: none"> • Financial Monitoring Pack Summary • Revenue Budget Monitoring • Monitoring of Service Choices Savings • Monitoring of Financial Risks • Capital Plan Monitoring • Treasury Monitoring • Reserves and Balances 	Strategic Finance	Every Meeting	15 November 2016	
	Financial Outlook	Strategic Finance	Occasional		

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	Glengorm Update	Development and Infrastructure			
	People Strategy Action Plan Progress Report	Customer Services – Jane Fowler	Quarterly	15 November 2016	
2 February 2017	Report Title	Dept/Section	How Often?	Date Due	Comments
	Financial Monitoring Pack Summary – will include links to: <ul style="list-style-type: none"> • Financial Monitoring Pack Summary • Revenue Budget Monitoring • Monitoring of Service Choices Savings • Monitoring of Financial Risks • Capital Plan Monitoring • Treasury Monitoring • Reserves and Balances 	Strategic Finance	Every Meeting	3 January 2016	
	Treasury and Investment Strategy 2017-18	Strategic Finance	Annual		
16 March 2017	Report Title	Dept/Section	How Often?	Date Due	Comments
	Financial Monitoring Pack Summary – will include links to: <ul style="list-style-type: none"> • Financial Monitoring Pack Summary • Revenue Budget Monitoring • Monitoring of Service Choices Savings • Monitoring of Financial Risks • Capital Plan Monitoring 	Strategic Finance	Every Meeting RURA	14 February 2016	

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	<ul style="list-style-type: none"> • Treasury Monitoring • Reserves and Balances 				
Future Items – date to be determined					
	SOA Delivery Plan Review	Customer Services			To come to future meeting – most likely June 2016.
	IHR Policies: <ul style="list-style-type: none"> • Recruitment and Selection Policy • Maximising Attendance Policy • Improving Employee Performance Policy 	Improvement and HR	As required		<ul style="list-style-type: none"> • To come in 2017/18 • To come in 2016/17 • To come in 2017/18
	Lorn ARC Tax Incremental Funding (TIF) Asset Project 5 – Oban North Pier Extension – Start Up Report	Development and Infrastructure			Agreed 14 May 2015 that FBC would be presented to a future Committee
	Lorn Arc TIF Asset Project 9 – Existing Access Improvements and Business Park Enablement, Oban Airport Start up Project	Development and Infrastructure	Quarterly		Agreed 14 May 2015 that quarterly updates would be provided to OLI and then P&R
	Improving Wages in the Care at Home/Housing Support Sector	Community Services			
	Update on Operation and Performance of the Tarbert and Lochgilphead Regeneration Fund	Development and Infrastructure			
	Business Cases for Tarbert and Lochgilphead Regeneration Fund	Development and Infrastructure			